



# *Step-by-step application guide for AISS*



TALLINN UNIVERSITY

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# *Before you submit your application*

- You will find a brief overview with everything you need to submit together with your application later on in this presentation. There will be tasks for the same steps on DreamApply.
- Deadlines are as follows:

**December 2, 2025 - February 2, 2026**

All applicants

**April 1, 2026 - May 13, 2026**

Applicants from EU/EEA and Ukraine

\* For tuition-paying student places only

**April 1, 2026 - June 29, 2026 at 13pm (EEST)\***

International applicants who:

- are non-EU/EEA citizens residing in Estonia, have a valid Estonian TRP and whose previous level of studies was completed in Estonia;
- are EU/EEA citizens residing in Estonia, have a valid Estonian ID-card and whose previous level of studies was completed in Estonia.

\* For tuition-paying student places only



# *Before you submit your application*

- You can apply only via our [online application system](#). Submitting your documents via email is not possible.
- Putting together a strong application takes time, so start preparing in a timely manner. **Late applications will not be accepted.**
- You can apply for the Erasmus Mundus Joint Master scholarship, **only 10 people will receive the scholarship.**
- Be ready for the challenge participating in this programme offers, as moving to a different country every semester can turn out to be quite expensive and stressful.
- In case you have any **special needs** that could affect your participation in the entrance exam, or later on during your studies, make sure to list this on your application. Also, prepare your medical documents ahead of your relocation. More information and the contacts of our **Counsellor for Students with Special Needs** are available [here](#).



# *Before you submit your application*

- In case you are non-EU citizen you will have to apply for a new visa for each country, meaning you will have to go through the visa procedure for Estonia, Portugal and Finland separately due to legal restrictions. You should be prepared for this situation both mentally and financially.
- Familiarize yourself with the visa (for non EU) and TRP (EU) requirements for: [Estonia](#), [Portugal](#), [Finland](#).
- List of Estonian representations which are handling visa applications can be found [here](#).
- You will be able to start your visa application to Estonia after you have received your Acceptance Letter but if you are already familiar with the documents you will have to submit, the process is less stressful.
- In case you have questions regarding applying for Estonian visa or any visa related inquiries, you can find the contacts of Estonian migration consultants [here](#).



# *Starting your application*

- In case you need help with that part, you can watch a short tutorial video [here](#).
- Should there be any technical errors, contact [admissions@tlu.ee](mailto:admissions@tlu.ee)



# Starting your application

- Fill in all the mandatory fields in all sections.
- Please provide accurate information as the data you provide will be used for your Acceptance Letter and study contract. A mismatch on your Acceptance Letter and passport can cause problems with your visa application later on.

Priorities

**Profile**

Contacts

Education

Languages

Residences

Motivation

Documents

Other

Checklist

Please write your name **exactly** as written in your passport. Make sure that the order of your names is correct ("given name" refers to your first name(s) and "family name" to your last name(s). Please include all of your names, including middle names.

**Given name \***

**Family name \***

Please write your name exactly as shown in your passport.

**Previous family name**

Please fill in if your family name has changed in the past, or if your documents show a different family name.

**Gender \***

Please choose

**Citizenship \***

Choose a country

I have a double citizenship

**Country of residence**

Choose a country

**Tallinn University's Requirements and Procedure for the Admission to Degree Studies \***

I understand and agree to Tallinn University's admission requirements and procedure

Please familiarize yourself with Tallinn University's Requirements and Procedure for the Admission to Degree Studies

**Formal photo**

You are required to upload a formal photograph of yourself. \*

in 2 weeks

**Estonian national identification (Isikukood) number**

**More information**

**Passport**

**Number \***

**Issue date \***

Date (yyyy-mm-dd)

**Expiry date \***

Date (yyyy-mm-dd)

**Birth**

**Date of birth \***

Date (yyyy-mm-dd)

**Place of birth**

# *What do I need to upload to my application? **Documents.***

- **Bachelor's degree transcript and diploma** in accordance with our country-specific requirements. In case your documents are originally not in English, you need to submit official translations.
- A **scan** of your **passport's identification page**.
- Documents must be **scanned**. We do not accept photos of your documents.



# *What do I need to upload to my application? **Documents.***

- **In case you are still studying during the application deadline,** your **current transcript**, covering all semesters you have studied so far, together with a **confirmation of your student status**, are to be uploaded by the application deadline.
- Final deadline for submitting your graduation documents is **1 July, 2026.**

# *What do I need to upload to my application? **Proof of English proficiency.***

- You can see the list of the language tests we accept [here](#).
- You need to upload the report with your result to your application. Depending on the test you have taken, you might need to request the testing centre separately to make the result available for Tallinn University for the verification (e.g. TOEFL)

# *What do I need to upload to my application?*

## *Programme-specific requirements.*

- A portfolio - skill set (submitted as a separate file)
- CV (submitted as a separate file)
- Self-funding plan (submitted as a separate file)
- A situated motivation video, max 1 min 30 s (submitted as a link)

All links must be submitted separately and be accessible to everyone without registration.

# *What do I need to upload to my application?*

## ***Programme-specific requirements.***

- You can find the requirements [here](#).
- If you have any questions regarding the programme-specific requirements, please contact your **Study Counsellor** (kristi.oikimus@tlu.ee)



# *What happens after I submit my application? **Feedback.***

- Your application will be reviewed by our admission specialist.
- In case your Application status is changed to “Feedback” that means something is missing from your application and you need to check it.
- We will state what is missing and add the resources with the requirements accordingly.
- You will have time **until the application deadline** to upload the missing documents.
- In case everything is okay with your application you will not receive feedback and your application will go to Examinations status directly.



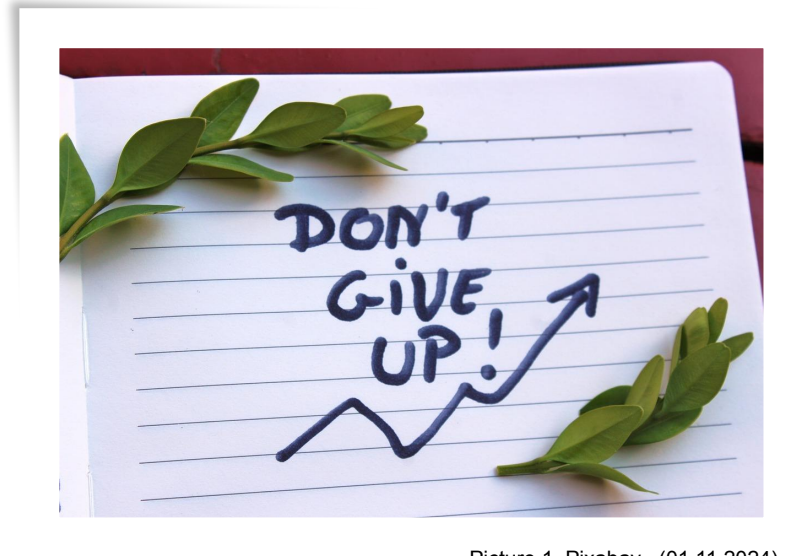
# *What happens after I submit my application? Examinations.*

- In case everything is okay, your application status will be changed to Examinations and **your Study Counsellor will contact you regarding the interview time**, if examination committee finds your application suitable.
- Should you have a problem with the interview time, contact Kristi Oikimus ([kristi.oikimus@tlu.ee](mailto:kristi.oikimus@tlu.ee)).



# *What happens after I submit my application? **Not accepted.***

- In case the interview does not go that well, your application will be in the “Not accepted” status.
- However, we are sincerely thankful for your interest, time and dedication. **You are always welcome to try again next year!**



Picture 1. Pixabay. (01.11.2024)

# *What happens after I submit my application? **Conditionally accepted.***

- If you have passed the examination interview, you will be in conditionally accepted status.
- During this period your previous education will be evaluated for its academic equivalence in Estonian education system, so be patient as this process can take approximately a month.
- You might need to request your previous university to send copies of your documents. That information is available in our [country-specific requirements](#). You will receive a reminder about this as well, so no need to worry.



# *What happens after I submit my application? **Accepted. (only non-EU)***

- After your previous education has been evaluated and the outcome is positive, your application will be in “Accepted” status.
- This status is **only applicable for non-EU citizens, who did not receive a scholarship** as together with this status an invoice for paying your first semester’s tuition fee will be issued.



# *What happens after I submit my application? **Enrolled.***

- Congratulations, you have received your Acceptance Letter and we are looking forward to meet you on our campus!
- Further instructions about what you need to do next will be sent to you together with the Acceptance Letter.

# *What happens after I submit my application? **Does not qualify.***

- In case all admission requirements have not been met by the application deadline, your application will be marked as not qualifying.
- This status can be received before the application deadline as well, for example when your CGPA is below 60%.

# *Important contacts*

- [admissions@tlu.ee](mailto:admissions@tlu.ee) – general admission requirements; questions about DreamApply
- [kristi.oikimus@tlu.ee](mailto:kristi.oikimus@tlu.ee) – questions related to programme-specific requirements, scholarship, programme characteristics and course outline





TALLINN UNIVERSITY



European Union  
European Regional  
Development Fund



Investing  
in your future

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STEP  
INSIDE

[virtualtour.tlu.ee](http://virtualtour.tlu.ee)

# *Follow us*

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*Thank you  
and good luck!*

